

## **Rules and Regulations for the use of the Computers**

1. ONLY Members of the Bar (“Members”) and Pupils-in-Chambers (“Pupils”) may use the Computers in this Bar Room. Members or Pupils may not bring any individual who is not a Member or a Pupil into the Bar Room to use or assist them in the use of the Computers.
2. Members and Pupils must register with the KLBC’s staff in charge of the Bar Room (“Bar Room staff”) before access is permitted to the Computers in this Bar Room. Personal identification must be produced upon request by the Bar Room staff.
3. Access to the Computers in this Bar Room shall be from 8:00am to 5:00pm [except between 1:00pm and 2.00pm], Mondays to Fridays.
4. Members and Pupils shall get to use the computers for free for the first 20 minutes. Thereafter a charge of RM4-00 for every half an hour use shall be imposed.
5. Members and Pupils must ensure that any CD, DVD, pendrive and/or USB gadget used must be free from any virus.
6. Printing facility is available at 30 sen per black/white print and RM2.00 per coloured print (A4 sized). Please see Bar Room staff for assistance.
7. Members and Pupils found mutilating or damaging the Computers shall be barred from further access to the Computers and may be subject to disciplinary action and liable for damages incurred.
8. Personal belongings left unattended on the tables and chairs in the Bar Room shall be removed by the Bar Room staff. The Kuala Lumpur Bar Committee (“KLBC”) accepts no responsibility for any loss of personal belongings left unattended.

